Significant Incident Summary

This report is required for all **residential** accreditation programs.

This summary is required to be provided to the Chair of your visiting team upon their arrival for an accreditation audit and included in the facility’s Annual Report. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. Please type the data. If you have questions on how to complete the form, please contact your Accreditation Specialist.

This report is for Adult Correctional Institutions, Adult Local Detention Facilities, Core Jail Facilities, Boot Camps, Therapeutic Communities, Juvenile Community Residential Facilities, Juvenile Correctional Facilities, Juvenile Detention Facilities, Adult Community Residential Services, and Small Juvenile Detention Facilities.

Facility Name:       Reporting Period:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Incident Type** | Months |  |  |  |  |  |  |  |  |  |  |  |  | Total for  Reporting Period |
| Escapes |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Disturbances\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Sexual Violence |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Homicide\* | Offender Victim |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Staff Victim |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other Victim |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Assaults | Offender/ Offender |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Offender/ Staff |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Suicide |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Non-Compliance with a Mandatory Standard\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fire\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Natural Disaster\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Unnatural Death |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

*\*May require reporting to ACA using the Critical Incident Report as soon as possible within the context of the incident itself.*



**Significant Incident Summary Glossary**

**Assaults:** An altercation which results in serious injury requiring urgent and immediate medical attention and restricts usual activities.

**Disturbance:** Offender action that resulted in loss of control of the facility or a portion of the facility and required extraordinary measures to regain control.

**Escape:** As defined by the jurisdiction reporting.

**Fire:** A fire which results in evacuation of staff or offenders and/or significant damage to a facility or part of a facility structure.

**Homicide:** As defined by the jurisdiction reporting.

**Non-Compliance with Mandatory Expected Practices:** Determination that a condition results in non-compliance with a mandatory standard that is expected to result in sustained non-compliance.

**Natural Disaster**: A natural event such as a flood, tornado, tsunami, earthquake, or hurricane that causes great damage or loss of life.

**Other:** Any significant negative event or distraction that adversely impacts normal operations.

**Serious Injury:** Is a physical injury which creates a substantial risk of death, or which causes serious and protracted impairment of health or protracted loss or impairment of the function of any bodily organ.

**Sexual Violence** (as defined by PREA)**:** A substantiated, non-consensual sexual act includes one or more of the following behaviors:

* Contact between the penis and the vagina or the penis and the anus involving penetration, however slight. It does not include kicking, grabbing or punching genitals when the intent is to harm or debilitate rather than to sexually exploit.
* Contact between the mouth and the penis, vagina, or anus.
* Penetration of the anal or genital opening of another person by a hand, finger, or other object.

**Unnatural Death** – Death of a person in confinement for causes other than suicide, homicide, or accident that is contrary to the ordinary course of nature or otherwise abnormal.